

STAFF REPORT

Meeting Date: January 19, 2005

TO: LAFCO Commissioners
FROM: Everett Millais, Executive Officer
SUBJECT: Election of Officers for 2005

RECOMMENDATION:

- A. Elect a Chair
- B. Elect a Vice-Chair

DISCUSSION:

The Commission's By-laws (attached) provide for both the Chair and Vice Chair to serve one-year terms of office commencing on the third Wednesday of January. This is a regular meeting of the Commission and this year occurs on January 19.

The By-laws also provide for the officers to be rotated, "so that a member of each of the four represented groups of LAFCO serves one full year in every four-year period." For 2005 a special district member should serve as Chair and a County member should serve as Vice-Chair.

Typically the Commission's Chair or Vice-Chair from the prior year convene the first meeting of the New Year and conduct the election for Chair as the first order of business. For the January 19, 2005 meeting, however, neither the 2004 Chair nor Vice-Chair remain as members of LAFCO. Thus, the Commission's Clerk will convene the meeting and conduct the election for Chair. Once a new Chair is elected, that person will conduct the election for Vice-Chair and the remainder of the meeting.

COMMISSIONERS AND STAFF

COUNTY: Kathy Long Linda Parks <i>Alternate:</i> Steve Bennett	CITY: Don Waunch John Zaragoza <i>Alternate:</i> Janice Parvin	SPECIAL DISTRICT: Ted Grandsen Dick Richardson <i>Alternate:</i> George Lange	PUBLIC: Kenneth M. Hess <i>Alternate:</i> Vacant
EXECUTIVE OFFICER: Everett Millais	LAFCO ANALYST: Vacant	OFFICE MANAGER/CLERK: Debbie Schubert	LEGAL COUNSEL: Leroy Smith

**Chapter 1, Section 1.1.4 of the Commissioner's Handbook – A portion of the
Ventura LAFCO By-laws relating to officers of the Commission**

SECTION 1.1.4 OFFICERS

1.1.4.1 Chair: The Chair shall be selected by the members. The Chair shall serve as Chair for one year or until his/her successor is selected. The Chair's term of office shall begin the third Wednesday in January.

The office of Chair shall be rotated so that a member of each of the four represented groups of LAFCO serves one full year in every four-year period. Commencing January of 2002, the rotation of the chair shall be in the following sequence: County, Public, City, and Special District member.

1.1.4.2 Vice-Chair: The Vice-Chair shall be selected by the members. The Vice Chair shall serve as Vice-Chair for one year or until his/her successor is selected. The Vice-Chair's term of office shall begin the third Wednesday in January. In the absence of the Chair, the Vice-Chair shall serve in place of the Chair.

The office of Vice-Chair shall be rotated so that a member of each of the four represented groups of LAFCO serves one full year in every four-year period. In January 2002, the rotation of the vice-chair shall be in the following sequence: Public, City, Special District, and County member.